

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

SESSION 2014-15

D.A.V. COLLEGE, SADHAURA

ACCREDITED WITH GRADE B+ BY NAAC

(Estd. 1968)

SUBMITTED TO:

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

**The Annual Quality Assurance Report (AQAR) of the IQAC
Year: 2014-15**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)

Part – A

I. Details of the Institution

1.1 Name of the Institution

D.A.V. COLLEGE, SADHAURA

1.2 Address Line 1

SADHAURA

Address Line 2

YAMUNA NAGAR

City/Town

SADHAURA

State

HARYANA

Pin Code

133204

Institution e-mail address

dav_dav2007@rediffmail.com

Contact Nos.

01735-271230

Name of the Head of the Institution:

Dr. Ranpal Singh

01735-271230

Tel. No. with STD Code:

Mobile:

094160-38775

Name of the IQAC Co-ordinator:

Dr. Ankeshwar Prakash

Mobile:

094160-26494

IQAC e-mail address:

ankeshwar.prakash@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)EC/32/190 dated 17-05-2004

1.4 Website address:

www.davcsadhaura.co.in

Web-link of the AQAR:

<http://davcsadhaura.com/aqar/>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.70	2004	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

9-11-2009

1.7 AQAR for the year (*for example 2010-11*)

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2013-14 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11
- ii. AQAR 2011-12
- iii. AQAR 2012-13
- iv. AQAR 2013-14

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e. g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B. Com. Vocational (Computer Application),
BCA, M.Com and M.A.English

1.11 Name of the Affiliating University (*for the Colleges*)

Kurukshetra University,
Kurukshetra

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

N.A.

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="N.A."/>	UGC-CPE	<input type="text" value="N.A."/>
DST Star Scheme	<input type="text" value="N.A."/>	UGC-CE	<input type="text" value="N.A."/>
UGC-Special Assistance Programme	<input type="text" value="N.A."/>	DST-FIST	<input type="text" value="N.A."/>
UGC-Innovative PG programmes	<input type="text" value="N.A."/>	Any other (<i>Specify</i>)	<input type="text" value="N.A."/>
UGC-COP Programmes	<input type="text" value="N.A."/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="01"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text"/>

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Regular monitoring of existing programmes
- Suggestions for making teaching and learning more effective by using ICT
- To suggest programmes for faculty development
- To give innovative ideas for making NCC/NSS and other fora/clubs/societies more effective
- To review the results of each department and suggest remedial measures
- Organisation of Remedial Coaching classes
- Preparation of AQAR

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organize Zonal Youth Festival of Yamuna Nagar Zone in the college	Zonal Youth Festival of Yamuna Nagar Zone was organised in the college on 5 th 6 th and 7 th October 2014. More than 1500 students participated in the youth festival in 26 cultural events prescribed by the University. Our college participated in 11 events and won prizes in 5 of them.
To organise Talent Show for Students	Talent show was organised in the college campus and more than 100 students participated with great zest and zeal.
To strengthen Remedial classes for slow learners	Remedial classes were organized for slow learners and the students belonging to SC/BC communities round the year
To organise Workshop/Seminar/Conferences in the college	Seminars were applied to UGC and DGHE. But no seminars were sanctioned to us.
To start value education classes to help the students inculcate moral values	The students of the classes at the entry level are provided value education

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	05		03	
PG Diploma	01		01	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	08		06	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07 (UG,PG)
Trimester	NIL
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus as per Kurukshetra University, Kurukshetra

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	08	07		

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	01								

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL	NIL	14
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		11	
Presented papers		11	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching faculty and students are encouraged to use latest technology such as internet in the teaching learning process
- Teachers' provide study material to students
- The session plan is prepared for each subject well before the commencement of each semester along with the course and outs which are made available to all students on the start of academic year

2.7 Total No. of actual teaching days during this academic year

160 days

2.8 Examination/ Evaluation Reforms initiated by

Revised Guidelines of IQAC and submission of AQAR

KUK norms are followed regarding exams/evaluation

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	NIL	NIL	NIL
2.10 Average percentage of attendance of students	84%		

2.11 Course/Programme wise
distribution of pass percentage : (List Attached)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Members of IQAC interact with the faculty, other staff members and students regularly and hold meetings

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes(Seminars sponsored by DGHE Haryana)	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	01	03
Technical Staff	NIL	NIL	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages faculty members to register for Ph. D.

Faculty members are also motivated to present papers in various seminars/conferences and to get their papers published

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		13	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	Nil
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil

SRF Nil

Project Fellows Nil

Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level Nil

National level 80 International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level Nil

National level 200 International level Nil

3.23 No. of Awards won in NSS:

University level 01 State level Nil

National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level Nil State level Nil

National level Nil International level Nil

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of Tree Plantation week in the college from ? In this camp 1200 trees were planted by NSS volunteers.
- Rural Sanitation Awareness Rally was organized in Sadhaura by NCC and NSS units
- Participation of NCC Cadets in First World Yoga Day held on 21st June 2015
- Organisation of lectures on legal empowerment of women
- Drive for removal of congress grass from surrounding of the college

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8Acres			8Acres
Class rooms				
Laboratories	02	03	Mgt.	05
Seminar Halls	01		Mgt.	01
No. of important equipments purchased (\geq 1.0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Well stocked, fully computerized,
Library with internet facility
Subscription process UGC.N-List

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25372	1923588.54	272	86295	25644	2009883.54
Reference Books	1278					
e-Books	I	Subscribed N List Date Base				
Journals & Magaz.	13					
e-Journals	In-Process					
Digital Database		Subscribed N List Date Base				
CD & Video						
Others (Newspaper)	08					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	02	10			05	05	03
Added			10					
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Networking is in working mode

4.6 Amount spent on maintenance in lakhs:

i) ICT	Nil
ii) Campus Infrastructure and facilities	12, 57,845
iii) Equipments	9,500
iv) Others	Nil

Total: 12, 67,345

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Printing of prospectus containing information about college
- Remedial classes for slow learners
- Regular display of information on Notice Boards
- Circulation of notices in class
- Grievance Redressal Cell

5.2 Efforts made by the institution for tracking the progression

Regular feedback is obtained from students and other stakeholders regarding teaching and other infrastructural facilities and suitable steps are taken for improvement.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
852*	52	Nil	Nil

(b) No. of students outside the state

Nil
Nil

(c) No. of international students

Men	No	%	Women	No	%
	470	56		371	44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
371	171		291	02	841	332	210		361	01	904

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET Nil SET/SLET Nil GATE Nil CAT Nil
IAS/IPS etc Nil State PSC Nil UPSC Nil Others Nil

5.6 Details of student counselling and career guidance

Students are guided to join banking and defence services and 4 students were selected in Army. One of our students joined as Probationary Officer in Bank.

No. of students benefitted

5

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level 3 International level

No. of students participated in cultural events

State/ University level 45 National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 1 National level 6 International level

Cultural: State/ University level 6 National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	25360
Financial support from government	42	701896
Financial support from other sources		
Number of students who received International/ National recognition		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <p>DAV College, Sadhaura, envisages a society that ensures peace, harmony, dignity, justice and equal opportunities for development of individuals and communities. Besides, the institution aims at empowerment through higher education to all strata of society.</p> <p>Mission</p> <ul style="list-style-type: none"> To provide quality education to all irrespective of caste, creed and socio-economic status. To facilitate the overall development of students, to inculcate ethical values and to produce dynamic and able minded youth.

6.2 Does the Institution has a management Information System

- The management always shows keen interest towards the effective functioning of the college.
- The management takes keen interest in the progress of college discussed in governing body meetings held from time to time.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Academic activities like subject quiz, declamations and debates are organized for enhancing the understanding of the students about critical aspects of their syllabus.

6.3.2 Teaching and Learning

- Class tests are conducted to evaluate the performance of students.
- Students are motivated for making use of library and internet facilities available in the college.
- To increase the use of modern teaching practices like internet and ppts etc.

6.3.3 Examination and Evaluation

In this regard Kuruskhetra University is the sole authority for implementation of reforms. But faculty members who are the part of academic bodies of the university actively campaign for reforms.

6.3.4 Research and Development

- The faculty is encouraged to go on research activities by participating in various national and international level seminars.
- The college encourages the staff to pursue Ph. D. Degree from any recognised university.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computerised library
Smart Class room facilities
Regular updating of physical infrastructure

6.3.6 Human Resource Management

The college makes strenuous efforts to attract, retain and nurture best faculty in each department. The college provides full opportunity to all faculty members to give their best in teaching by providing them latest tools.

6.3.7 Faculty and Staff recruitment

The college has two kinds of staff:

1. Sanctioned posts: To fulfil the vacancy against sanctioned posts both in teaching and non teaching, a structured process is followed as per Haryana Government and KUK norms.
2. Non Sanctioned Posts: The governing body of the college has constituted a recruitment cell to fulfil the vacant positions both in teaching and non teaching categories.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

At the start of the session, counselling desk is put up by each faculty to give first hand information to admission seekers.

6.4 Welfare schemes
for

Teaching	Facility of advance salary and PF loan
Non teaching	Facility of advance salary and PF loan
Students	Fee concession Provision of payment of fee in instalment Provision of scholarships other than Govt

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KUK	Yes	IQAC
Administrative	Yes	Haryana Govt	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni members share their knowledge and expertise with the present students free of cost.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

Computer training to all
Participatory contribution in various committees as members

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Annual tree plantation drive in the college
- Removal of Congress grass regularly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The institution imparts skill development to enable students to get secure and sustained challenging jobs. The institution adequate game and sports facilities to the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Zonal Youth Festival of Yamuna Nagar Zone was successfully organised in the college from 5th to 7th October 2014. More than 1500 students from various colleges of zone participated in the event.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The college provides the bus facilities to the girl students from Sadhaura and nearby villages to the college.
- Annual Blood Donation Function is organized to motivate students to indulge in this social cause.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree plantation is a regular feature
- Removal of congress grass
- Organisation of Rural Sanitation Awareness Rally

7.5 Whether environmental audit was conducted? Yes No

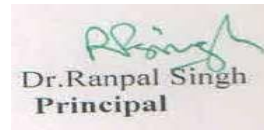
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Conduct of faculty improvement programmes for teachers and workshop for students
- Increase in the use of internet in the campus
- Strengthening of parent teacher association and alumni association
- Enhancing the number of courses and student strength on the campus
- Promotion of teacher research incentive and recognition schemes
- To modernise the physics, chemistry and computer labs



Name: Dr. Ankeshwar Prakash
Associate Professor of Commerce
Signature of the Coordinator, IQAC



Dr. Ranpal Singh
Principal

Signature of the Chairman, IQAC
