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FROM THE PRESIDENT'S PEN



DAV has been making a significant contribution to the society through spreading value-based education keeping the ancient Vedic heritage in mind. In fact, it is the only organization which has set high standards in education while maintaining a balance between Vedic wisdom and modernity.

The organization runs and manages over 720 educational institutions comprising of public schools, grants-in-aid schools, colleges, institutes of professional education and research institutions all over India and abroad. Recently, the organization has taken one step forward by initiating the project of DAV University at Jalandhar, Punjab.

Presently, DAV has taken some crucial steps in its pursuit of excellence. Some of these are: Modernization of infrastructure in schools and colleges, introducing technology in teaching-learning process, creating a network of people all over the globe through Alumni Foundation, Strengthening Vedic virtues etc.

While DAV feels proud of its achievements, it is yet not contented. Its vision is to be crowned as the finest educational organization in the world. Its mission is man-making, dispelling knowledge and building Vedic values. Our success in this endeavor has the potential of making our society free from prejudices and vices.

We, the members of DAV fraternity, believe that the best way to bring a change is to initiate it. With this belief, we have continually engaged over more than 125 years in a relentless endeavor to grow and develop in to a pioneer organization in the field of education.

Shri Punam Suri

President, DAVCMC, New Delhi

PRINCIPAL'S MESSAGE



I feel proud and happy to introduce to you DAVCS and welcome you to this prestigious college. I hope that it will be an experience of a lifetime at D.A.V. College for you. Our name is our touch stone. Established in 1968 as a co-educational institution under the banner of D. A. V. College Managing Committee, New Delhi, it has created new benchmarks in academic, sports and extra-curricular activities as well as in teaching, learning and evaluation. The college belongs to the family of famous D.A.V. institutions founded by Mahatma HansRaj and inspired by the great visionary Swami Dayanand Saraswati. The college has completed four decades of service during which it has established itself as a name to reckon with. The college has shown its class by getting B+ grade from NAAC (Bangalore). It is an endorsement of our academic and co-academic excellence from the highest evaluating agency of India. The college was also honoured with the Best Rural College Award among the non-government colleges of Kurukshetra University, Kurukshetra in 2003-04.

The goal of the college and the philosophy behind its foundation suitably displayed in the college logo, which bears the following words TAMSOMAJYOTIRGAMAY. It means, 'FROM DARKNESS OF IGNORANCE, LEAD ME TO LIGHT OF KNOWLEDGE'. Our mission is to enlighten the lives of young generation by imparting quality education which promises to be a confluence of tradition and modernity. As a result thrust is always placed on inter-disciplinarily of discourse and students are kept abreast of newer ideas. Human excellence is the ultimate goal of our college so that our students become ideal citizens of the country.

DAVCS strives to meet the educational needs of various segments of students by offering a variety of Under-Graduate and Post-Graduate programmes. Our flagship programmes include two-year Post-Graduate programmes in English and Commerce, besides the three year Under-Graduate programmes in Arts, Commerce (General), Commerce (Vocational), and Science (Non-Medical). Prospective students can choose any programme according to their need and convenience.

The fertile soil of D.A.V. College invites the enthusiastic students to come and cultivate themselves and then enjoy the fruits of their efforts.

I welcome you to join the nation builders to build a nation which can lead the world intellectually, emotionally and spiritually.

Dr. Ranpal Singh
Principal

COLLEGE PROFILE

The journey of thousand miles begins with a single step. But it is the first step that is the hardest. The journey of D.A.V. College, Sadhaura began with a surge of enthusiasm of great visionaries. Having been founded in 1968, in the revered memory of Swami Dayanand Saraswati, D.A.V. College, Sadhaura has become an integral part of the region's socio-cultural milieu. Sadhaura, a small town in District Yamunanagar (Haryana), is situated on foothills of Shivalik range. The college is situated on the banks of river Nakti. The college has a sprawling campus extending over 25 acres of land. It is situated in very healthy and congenial surroundings. The college is catering to the needs of rural area and weaker section in the field of higher education in two-year Post-Graduate programmes in English and Commerce, besides the three year Under-Graduate programmes in Arts, Commerce (General), Commerce (Vocational) and Science (Non-Medical). It has well-appointed building with spacious class rooms, administrative blocks, computer laboratory and a beautiful seminar room with audio visual aids, spacious playgrounds, beautiful canteen, sprawling lawns and other facilities required for the college. Adequate arrangements have been made to provide various facilities to students on the campus. In recognition of its outstanding all-round performances, the college has been accredited with B+ Grade by the National Assessment and Accreditation Council (NAAC), Bangalore. The college was also honoured with the Best Rural College Award among the non-government colleges of Kurukshetra University, Kurukshetra in 2003-04. The college is affiliated to Kurukshetra University, Kurukshetra and duly recognized by U.G.C. for the purpose of all kinds of development grants. The college has created an inimitable academic space for itself within four decades of its monumental existence. The college is marching ahead on the path of progress, prosperity and preserving the rich heritage of glorious past. D.A.V. College, Sadhaura is blessed with a visionary leadership of the Management, qualified and dedicated staff.

ACADEMIC CALENDAR

ACADEMIC CALENDAR FOR MAINTAINED/ AFFILIATED COLLEGES FOR UNDER-GRADUATE COURSES

FOR UNDER-GRADUATE COURSES (ODD SEMESTER)

E V E N T	D U R A T I O N
A d m i s s i o n s	01.07.2016 to 14.07.2016
T e a c h i n g	15.07.2016 to 11.11.2016
E x a m i n a t i o n s	12.11.2016 onwards
W i n t e r V a c a t i o n	19.12.2016 to 01.01.2017
E V E N S E M E S T E R	
T e a c h i n g	02.01.2017 to 25.04.2017
E x a m i n a t i o n s	26.04.2017 onwards
Summer Vacation(2016-17)	06.05.2017 to 30.06.2017
POST-GRADUATE COURSES (ODD SEMESTER)	
A d m i s s i o n s	01.07.2016 to 21.07.2016
T e a c h i n g	22.07.2016 to 16.11.2016
E x a m i n a t i o n s	17.11.2016 onwards
W i n t e r V a c a t i o n	19.12.2016 to 01.01.2017
E V E N S E M E S T E R	
T e a c h i n g	02.01.2017 to 25.04.2017
E x a m i n a t i o n s	26.04.2017 onwards
Summer Vacation (2016-17)	06.05.2017 to 30.06.2017

INFRASTRUCTURE & LEARNING RESOURCES

- Seminar Hall
- Girls' Hostel
- Computer Labs
- Bus Facility for Girls
- Canteen
- Sports Facilities
- College Magazine
- Girls Common Room
- Boys Common Room
- Water Coolers with Purifiers
- Vehicle Parking Shed
- Fire Fighting Equipments
- Generator Sets
- Internet and Photocopy Facilities
- Electric Control Room
- Well-Stocked Computerised Library
- Remedial Classes for SC/BC and Minority students
- Audio-Visual aids like LCD Projector, Edusat etc.
- Career Guidance Cell
- Legal Literacy Cell

STAFF (Teaching & Non-teaching)

PRINCIPAL

Dr. Ranpal Singh

M.A., M.Phil., Ph.D., LL.B.

Commerce Department

1. Dr. Ankeshwar Prakash
M.Com., Ph.D.
2. Dr. S. K. Dubey
M.Com., M.Phil., Ph.D.
3. Vacant

Economics Department

1. Sh. Parveen Kumar
M.A., M.Phil.
2. Dr. Rajinder Kumar Kurra
M.A., M.Phil., Ph.D.

History Department

1. Dr. Gurmej Singh
M. A., M.Phil., Ph.D.

English Department

1. Sh. Darshan Lal
M.A., M.Phil.
2. Dr. Chhatarpal Singh
M.A., Ph.D., LL.B.
3. Sh. Yogesh Singh Mohan
M. A., M. Phil.

Hindi Department

1. Dr. Dalbir Singh
M.A. (Gold Medalist),
M.Phil. (Gold Medalist), Ph.D.
2. Dr Paramjit Singh Pahwa
M.A. (Gold Medalist), M.Phil., Ph.D.

Mathematics Department

1. Dr. A. K. Khanna
M. Sc. (Gold Medalist),
Ph. D., M. A. Sociology and Political Science
2. Vacant

Physical Education & Sports

1. Vacant

Physics Department

Vacant

Political Science Department

1. Sh. Tejvir Singh
M.A., M.Phil.

Chemistry Department

Vacant

Sanskrit Department

1. Dr. Parveen Kumar
M.A., M.Phil., Ph.D.

Computer Science Department

Vacant

Environmental Studies

Vacant

Moral Education

Vacant

NCC

Capt. (Dr.) Ankeshwar Prakash

NSS

1. Dr. Parveen Kumar
2. Dr. Chhatarpal Singh

Library

1. Sh. Rajinder Kumar
M.Lib., M.Phil. (Lib&InfoSc.),
M. A. English

Cultural Activities

1. Sh. Tejvir Singh
2. Dr. Parveen Kumar
3. Dr. Chhatarpal Singh
4. Sh. Yogesh Singh Mohan
5. Dr. Gurmej Singh

Women Cell

Vacant

Registrar

Dr. Dalbir Singh

Counselling & Career Guidance

Sh. Darshan Lal

Library In-charge

Sh. Parveen Kumar

Legal Literacy Cell

Dr. Chhatarpal Singh

Bursar

Sh. Parveen Kumar

Red Ribbon Club

Dr. Dalbir Singh

Office Establishment

1. Sh. Man Singh, Head Clerk
2. Sh. Manohar Lal, Clerk
3. Sh. Jasvinder Singh, Clerk
4. Sh. Davinder Kumar
4. Sh. Prithvi Raj, Peon
5. Sh. Jai Singh, Peon
6. Sh. Amarjeet Singh, Watchman
7. Sh. Rajeev Kumar, Sweeper
8. Mali - Vacant

ADMISSION SCHEDULE

(1) For Under-graduate (Odd Semester):

(i) Normal admission without late fee	01.07.2016 to 14.07.2016
(ii) Late admission with late fee of Rs.100/- per student with the permission of Principal	15.07.2016 to 23.07.2016
(iii) Late admissions with additional late fee of Rs.100/- per day per student	25.07.2016 to 30.07.2016
Classes will start from 15.07.2016	

(2) For P.G. Courses and P.G. Diplomas/Diplomas courses:

(i) Normal admission without late fee	01.07.2016 to 21.07.2016
(ii) Late admission with late fee of Rs.100/- per student with the permission of Principal	22.07.2016 to 29.07.2016
(iii) Late admissions with additional late fee of Rs.100/- per day per student	30.07.2016 to 06.08.2016
Classes will start from 22.07.2016 (except the courses where centralized online admissions will be made)	

Last date of submission of examination forms:
1st, 3rd & 5th Semester: 15th September, 2016
2nd, 4th & 6th Semester: 28th February, 2017

**COURSES OFFERED FOR ADMISSION, AND ELIGIBILITY
CONDITIONS**

Course & Duration	E l i g i b i l i t y
B.A. (General) (3 Year)	10+2 with 33% marks in aggregate and English as one of the subject from Board of School Education Haryana or an examination recognized by Kurukshetra University, Kurukshetra
B.Com.(General) (3 Year)	10+2 with 40% marks in Commerce Stream or 50% marks in Non -Commerce Stream with English as one of the subject from Board of School Education Haryana or an examination recognized by Kurukshetra University, Kurukshetra
B.Com. Vocational (3 Year) (Self-Finance)	10+2 with 40% marks in Commerce Stream or 50% marks in Non -Commerce Stream with English as one of the subject from Board of School Education Haryana or an examination recognized by Kurukshetra University, Kurukshetra
B.Sc. Non- Medical (3 Year) (Self-Finance)	10+2 with 40% marks in aggregate in Science stream (Non-Medical) with English and Mathematics as subjects from Board of School Education, Haryana or an examination recognized by Kurukshetra University, Kurukshetra
B C A	10+2 with 50% marks in aggregate with English and Mathematics as one of the subject from Board of School Education Haryana or an examination recognized by Kurukshetra University, Kurukshetra
M.A. English (2 Year) (Self-Finance)	B.A. (Hons.) in English with 45 % marks in aggregate or Bachelor's Degree with atleast 50% marks in aggregate or 45% marks in the subject of English.
M.Com. (2 Year) (Self-Finance)	B.Com./BBA/BTM/BIM/Bachelor of Arts/Science with Economics/ Mathematics with 45% marks in aggregate.

NOTE:

Provision for promotion to next higher semester in Under-graduate courses w.e.f. the session 2016-17

Students taking admission to 1st Semester of B.A./B.Com./B.Sc./BCA courses in the session 2014-15 onwards shall not be promoted to 5th Semester class of B.A./B.Com./B.Sc./BCA courses unless they pass all the papers of 1st Semester of these courses.

DETAILED INFORMATION FOR ADMISSION

(A) Under-Graduate Courses

B.A. (Bachelor of Arts)

B.A-I (SEMESTER SYSTEM)

Eligibility

1. Qualifying Examination passed: 10+2 Examination of Haryana Board or equivalent as recognized by K.U. Kurukshetra
2. At least 33% marks in aggregate in 10+2 Examination
3. English as one of the subjects in the qualifying examination

Note: Students seeking admission in under-graduate courses on the basis of having compartment in one subject of 10+2 examination must clear his/her compartment subject before the commencement of examination of 1st semester of the year, as per provision of the concerned ordinance. In case he/she does not clear the same, his/her admission shall be cancelled ab-initio.

Combination of Subjects: -

Compulsory Subjects

1. English
2. Hindi
3. Environmental Studies (Qualifying)
4. Computer Awareness (Basic Computer Education Level-1) (Qualifying)

A candidate shall offer two elective subjects from Group I to Group V selecting any one subject from a given group:-

G r o u p - I	G r o u p - I I	G r o u p - I I I	G r o u p - I V	G r o u p - V
Defence Studies, Hindi, *Sanskrit, Urdu, Punjabi, *Computer Science/ Computer Applications	*Mathematics, Pub. Administration Sociology, Social Work, Music(Vocal), Music (Inst.), Music (Tabla), Health & Physical Education	*Political Science, Statistics, Fine Arts, Human Rights	Geography, Home Sc., Philosophy, Marketing, *Economics	Psychology, *History, A.I.H. Culture & Archaeology

Only * marked subjects are available in this college.

Elective Subjects

A student is required to select two elective subjects in all selecting **one** of the following sets of combinations:

1	Mathematics and Sanskrit	2	Political Science and Sanskrit
3	Economics and Sanskrit	4	History and Sanskrit
5	Mathematics and Computer Science	6	Economics and Computer Science
7	Mathematics and Economics	8	Political Science and Economics
9	Political Science and History	10	Economics and History

NOTE:

1. Combination of Sanskrit (Elective) and Computer Science **is not allowed**
2. Combination of Mathematics and Political Science **is not allowed.**
3. Combination of Mathematics and History **is not allowed.**
4. Combination of Computer Science and History **is not allowed.**
5. Combination of Computer Science and Political Science **is not allowed.**

B.A. II/III (SEMESTER SYSTEM)

1. The subjects will be same as taken in the previous class.
2. No student from outside/other colleges may be granted admission to promotional classes of B.A./B.Com./B.Sc./BCA etc.
3. Candidates of this college who have passed or placed under reappear in B.A.-I/B.A.-II semester examination can take admission in B.A.II/B.A.III.

Provision for promotion to next higher semester in Under-graduate courses w.e.f. the session 2014-15:

Students taking admission to 1st Semester/ First year of B.A./B.Com. /B.Sc./BCA courses in the session 2014-15 and onwards shall not be promoted to 5th Semester class of B.A./B.Com. /B.Sc./BCA courses unless they pass all the papers of 1st Semester of these courses.

Note: The College will make provisional admission of students (already registered with K.U. University) in promotional classes B.A./B.Com./B.Sc./BCA etc. If a student fails, his/her provisional admission shall stand cancelled.

B.Com. (Bachelor of Commerce) GENERAL

B.Com.1 (SEMESTER SYSTEM)

Eligibility

1. Qualifying Examination passed: 10+2 Examination of Haryana Board or equivalent as recognized by K.U. Kurukshetra
2. At least 40% marks in Commerce Group or at least 50% marks in Non-Commerce Group
3. English as one of the subjects in the qualifying Examination

Note: Students seeking admission in under-graduate courses on the basis of having compartment in one subject of 10+2 examination must clear his/her compartment subject before the commencement of examination of 1st semester of the year, as per provision of the concerned Ordinance. In case he/she does not clear the same, his/her admission shall be cancelled ab-initio.

B. Com. II & III General (Semester System)

Eligibility:

1. No student from outside/other colleges may be granted admission to promotional classes of B.A./B.Com./B.Sc./BCA etc.
2. Candidates of this college who have passed or placed under re-appear in B. Com. I/B. Com. II examination can take admission in B. Com. II/B. Com. III.

Provision for promotion to next higher semester in Under-graduate courses w. e. f. the session 2014-15:

Students taking admission to 1st Semester/ First year of B.A./B.Com./B.Sc./BCA courses in the session 2014-15 and onwards shall not be promoted to 5th Semester class of B.A. /B.Com. /B.Sc./BCA courses unless they pass all the papers of 1st Semester of these courses.

Note: The College will make provisional admission of students (already registered with this University) in promotional classes of B.A. /B.Com./B.Sc.etc. On declaration, if a student fails, his/her provisional admission shall stand cancelled.

Subjects Offered

SEMESTER-I

Course Code	Course Title	External	Internal	Total
BC 101	Financial accounting	80	20	100
BC 102	Business Communication Skills	80	20	100
BC 103	Micro Economics	80	20	100
BC 104	Principles of Management	80	20	100
BC 105	Business Mathematics-I	80	20	100
BC 106	Introduction to Computer Applications*	80	20	100

* Internal Assessment based on Practical

SEMESTER-II

Course Code	Course Title	External	Internal	Total
BC 201	Advanced Financial Accounting	80	20	100
BC 202	Macro Economics	80	20	100
BC 203	Business Environment	80	20	100
BC 204	Organisational Behaviour	80	20	100
BC 205	Business Mathematics-II	80	20	100
BC 206	IT and E-Commerce*	80	20	100

* Internal Assessment based on Practical

SEMESTER-III

Course Code	Course Title	External	Internal	Total
BC 301	Corporate Accounting-i	80	20	100
BC 302	Business Statistics	80	20	100
BC 303	Human Resource Management	80	20	100
BC 304	Principles of Marketing	80	20	100
BC 305	Business Laws-I	80	20	100
BC 308	Advertising	80	20	100

SEMESTER-IV

Course Code	Course Title	External	Internal	Total
BC 401	Corporate Accounting-ii	80	20	100
BC 402	Business Environment in haryana	80	20	100
BC 403	Financial Management	80	20	100
BC 404	Company Laws-I	80	20	100
BC 405	Business Laws-II	80	20	100
BC 409	Management of Sales Force	80	20	100

SEMESTER-V

Course Code	Course Title	External	Internal	Total
BC 501	Cost Accounting	80	20	100
BC 502	Entrepreneurship Development	80	20	100
BC 503	Income Tax-I	80	20	100
BC 504	Company Laws-II	80	20	100
BC 505	Materials Management	80	20	100
BC 509	Services Marketing	80	20	100

SEMESTER-VI

Course Code	Course Title	External	Internal	Total
BC 601	Management Accounting	80	20	100
BC 602	Auditing	80	20	100
BC 603	Income Tax-II	80	20	100
BC 604	Security Market Operations	80	20	100
BC 605	International Marketing	80	20	100
BC 609	Marketing Research	80	20	100

B. Com. (Bachelor of Commerce) Vocational-Computer Application

B. Com. I (Semester System)

Eligibility

1. Qualifying Examination passed: 10+2 Examination of Haryana Board or equivalent as recognized by K.U. Kurukshetra.
2. At least 40% marks in Commerce Group or at least 50% marks in Non-Commerce Group (Humanities and Science)
3. English as one of the subjects in the qualifying Examination

NOTE: Students seeking admission in under-graduate courses on the basis of having compartment in one subject of 10+2 examination must clear his/her compartment subject before the commencement of examination of 1st semester of the year, as per provision of the concerned Ordinance. In case he/she does not clear the same, his/her admission shall be cancelled ab-initio.

B.Com. II & III Vocational (Semester System)

Eligibility

1. No student from outside/other colleges may be granted admission to promotional classes of B.A./B.Com./B.C.A./B. Sc. etc.
2. Candidates of this college who have passed or placed under re-appear in B. Com. I/B. Com. II examination can take admission in B. Com. II/B. Com. III

Provision for promotion to next higher semester in Under-graduate courses w .e. f. the session 2014-15:

Students taking admission to 1st Semester/ First year of B.A. /B.Com. /B.Sc./BCA courses in the session 2014-15 and onwards shall not be promoted to 5th Semester class of B.A. /B.Com. /B.Sc./BCA courses unless they pass all the papers of 1st Semester of these courses.

Note: The College will make provisional admission of students (already registered with this University) in promotional classes of B.A. /B.Com./B.Sc./BCA etc. on declaration, if a student fails, his/her provisional admission shall stand cancelled.

Subject Offered in B.Com. (Vocational)
Semester -I

Course Code	Course Title	External	Internal	Total
BC 101	Financial accounting	80	20	100
BC 102	Business Communication Skills	80	20	100
BC 104	Principles of Management	80	20	100
BC 105	Business Mathematics-I	80	20	100
BC (Voc) 105	Computer Fundamentals & Logical Organisations-I	80	20	100
BC (Voc) 106	Business Data Processing & PC Software-I	80	20	100

SEMESTER-II

Course Code	Course Title	External	Internal	Total
BC 201	Advanced Financial Accounting	80	20	100
BC 203	Business Environment	80	20	100
BC 204	Organisational Behaviour	80	20	100
BC 205	Business Mathematics-II	80	20	100
BC (Voc) 205	Computer Fundamentals & Logical Organisations-II	80	20	100
BC (Voc) 206	Business Data Processing & PC Software-II	80	20	100
BC 207	Environmental Studies			100

* Internal Assessment based on Practical

*The Qualifying paper-Environmental Studies I and II shall be taught in the 1st and 2nd Semester. However, the examination will be conducted along with 2nd Semester.

SEMESTER -III

Course Code	Course Title	External	Internal	Total
BC 301	Corporate Accounting-i	80	20	100
BC 302	Business Statistics	80	20	100
BC 304	Principles of Marketing	80	20	100
BC 305	Business Laws-I	80	20	100
BC (Voc) 305	Programming in C	60	20*	80
BC (Voc) 306	Fundamentals of Database System-I	60	20*	80
BC (Voc) 307	On the Job Training Report**			40

*Internal Assessment will be bases on practical exam conducted by internal examiner

SEMESTER-IV

Course Code	Course Title	External	Internal	Total
BC 401	Corporate Accounting-ii	80	20	100
BC 403	Financial Management	80	20	100
BC 404	Company Laws-I	80	20	100

BC 405	Business Laws-II	80	20	100
BC (Voc) 405	Desktop Publishing Theory Practical	60 30	10	100
BC (Voc) 406	Fundamentals of Database System-II Theory Practical	60 30	10	100

SEMESTER-V

Course Code	Course Title	External	Internal	Total
BC 501	Cost Accounting	80	20	100
BC 502	Entrepreneurship Development	80	20	100
BC 503	Income Tax-I	80	20	100
BC 504	Company Laws-II	80	20	100
BC (Voc) 505	Computer Aided Design	60	20*	80
BC (Voc) 506	Data Structure	60	20*	80
BC (Voc) 507	On the Job Training Report**			40

SEMESTER-VI

Course Code	Course Title	External	Internal	Total
BC 601	Management Accounting	80	20	100
BC 602	Auditing	80	20	100
BC 603	Income Tax-II	80	20	100
BC 604	Security Market Operations	80	20	100
BC (Voc) 605	Advanced Computer Applications Theory Practical	60 30	10	100
BC (Voc) 606	System Analysis & Design Theory Practical	60 30	10	100

Note:

****The students shall undergo On-the-Job Training to get a practical experience of the Computer Applications in Business. The faculty will supervise the students for their training. Three copies of the Project Report shall be submitted to the college, which will be sent for evaluation to an external examiner. There will be no Viva-Voce of these project/training reports.**

B.Sc. (Bachelor of Science-Non-Med)

Eligibility

1. Qualifying Examination passed 10+2 Examination of Haryana Board or equivalent as recognized by K.U. Kurukshetra in Science Group
2. At least 40% marks in the aggregate in 10+2 Examination in Science Group (Non-Medical)
3. English and Mathematics as one of the subjects in the qualifying Examination

Compulsory Subjects:

1. English (Additional subject along with the papers of B.Sc. Semesters I & II)
2. Hindi/Punjabi/Sanskrit (along with the papers of B.Sc. Semesters III & IV)
3. Environmental Studies (Qualifying paper)
4. Computer Awareness (Qualifying paper)

SEMESTER	SUBJECTS
I, II	Physics, Mathematics, Chemistry, English, Environmental Studies, Computer Awareness
III, IV	Physics, Mathematics, Chemistry, Hindi/Sanskrit*
V, VI	Physics, Mathematics, Chemistry

***Student has to choose one of these subjects**

Note: Provided that if a student opts a subject combination in B.Sc.-I which consist of Physics, Chemistry & Mathematics as a one or more than one subject(s), then the candidate must have passed 10+2 examination with the concerned subject(s).

Important Note:

Environmental Studies (Qualifying paper)

Every student is required to pass the compulsory paper of Environmental Studies in all streams at U.G. level. This paper will be of qualifying nature and will be offered in Part-I (Semesters I & II). The result of those candidates who fail to qualify this paper in any of the even Semesters i.e. II or IV or VI of the Bachelor's Degree Course, shall not be declared. The examination of Environmental Studies will be conducted for Semesters II, IV and VI on the same date & time.

Computer Awareness (Qualifying paper)

Unless otherwise exempted, every regular student is required to offer the compulsory paper of Computer Awareness in all streams at U.G. level. This paper will be of qualifying nature and each student will be required to pass Level-I paper in Semester II or Semester IV or Semester VI. Level-II and Level-III papers of Computer Awareness will be optional. The result of B.A./B.Com./ B.Sc. VI Semester of those candidates who fail to qualify Level-I paper in 2nd or 4th or 6th semester of the Bachelor's Degree Course, shall not be declared till they qualify this paper within the stipulated period. The examination of Level-I will be conducted for II, IV and VI Semesters on the same date & time.

Provision for promotion to next higher semester in Under-graduate courses w. e. f. the session 2014-15:

Students taking admission to 1st Semester/ First year of B.A. /B.Com. /B.Sc./BCA courses in the session 2014-15 and onwards shall not be promoted to 5th Semester class of B.A. /B.Com. /B.Sc./BCA courses unless they pass all the papers of 1st Semester of these courses.

(b)Post-Graduate Courses

**M.A. English
Eligibility**

Qualifying Examination passed from this University/Board of School Education, Haryana, or an examination recognized as equivalent thereto:
B. A. (Hons.) in English with 45% marks in aggregate

OR

Bachelor's Degree with at least 50% marks in aggregate or 45% marks in the subject of English provided that the candidate must have passed English as one of the subject in all the three years of the Bachelor's degree.

Relaxation in Eligibility Condition:

- (i) Unless otherwise specifically provided for a course in the concerned ordinance, the eligibility condition for SC/ST will be minimum pass mark in the qualifying examinations for admission to various courses.
- (ii) 5% relaxation in minimum eligibility condition for admission to various courses will be given to blind/physically and visually handicapped candidates.
- (iii) There will be no rounding off of percentage for determining the eligibility for admission to various courses.

Note: Candidates having compartment/re-appear in B.A./B.Com. etc shall not be allowed admission in Post-Graduate Courses.

First Semester

C o u r s e	Paper
Course - I:	Literature in English:1550-1660(Part-I)
Course - II:	Literature in English:1660-1798(Part-I)
Course-III:	Literature in English:1798-1914(Part-I)
Course-IV:	Literature in English:1914-2000(Part-I)
Course - V:	Study of a Genre (Option-I) Fiction (Part-I)
	Study of a Genre (Option-II) Drama (Part-I)
	Study of a Genre (Option-III) Poetry (Part-I)

Second Semester

C o u r s e	Paper
Course - VI:	Literature in English:1550-1660(Part-II)
Course-VII:	Literature in English:1660-1798(Part-II)
Course- VIII	Literature in English:1798-1914(Part-II)
Course-IX :	Literature in English:1914-2000(Part-II)
Course - X :	Study of a Genre (Option-I) Fiction (Part-II)
	Study of a Genre (Option-II) Drama (Part-II)
	Study of a Genre (Option-III) Poetry (Part-II)

THIRD SEMESTER

C o u r s e	P a p e r
Course - XI:	C r i t i c a l T h e o r y (P a r t - I)
Course - XII:	A m e r i c a n L i t e r a t u r e (P a r t - I)
Course - XIII:	I n d i a n W r i t i n g i n E n g l i s h (P a r t - I)
Course - XIV:	Opt.(i) Colonial and Post-Colonial Studies (Part-I)
	Opt.(ii) English Language (Part-I)
Course - XV:	Opt.(i) Literature and Gender (Part-I)
	Opt.(ii) Literature and Philosophy (Part-I)
	Opt.(iii) New Literature (Part - I)

FOURTH SEMESTER

C o u r s e	P a p e r
Course - XVI:	C r i t i c a l T h e o r y (P a r t - I I)
Course - XVII:	A m e r i c a n L i t e r a t u r e (P a r t - I I)
Course - XVIII:	I n d i a n W r i t i n g i n E n g l i s h (P a r t - I I)
Course - XIX:	Opt.(i) Colonial and Post-Colonial Studies (Part-II)
	Opt.(ii) English Language (Part-II)
Course - XX:	Opt.(i) Literature and Gender (Part-II)
	Opt.(ii) Literature and Philosophy (Part-II)
	Opt.(iii) New Literature (Part - II)

M. Com.

Master of Commerce

Eligibility

A person who has passed with at least 45% marks in the aggregate of the Bachelor of Commerce / Bachelor of Business Administration / B.T.M./B.I.M./ Bachelor of Arts/Science with Economics/or Mathematics examinations of Kurukshetra University or any other examination recognized as equivalent thereto with English as one of the subjects eligible to join this course.

Relaxation in eligibility Condition:

- (i) Unless otherwise specifically provided for a course in the concerned ordinance, the eligibility condition for SC/ST will be minimum pass marks in the qualifying examinations for admission to various courses.
- (ii) 5% relaxation in minimum eligibility condition for admission to various courses will be given to blind/physically and visually handicapped candidates.
- (iii) There will be no rounding off of percentage for determining the eligibility for admission to various courses.

Note: Candidate having compartment/re-appear in B.A./B.Sc./B.Com./BBA/BTM/BIM etc. shall not be allowed admission in Post-Graduate courses.

M. COM. 1st SEMESTER

Course Code	Course Title	External	Internal	Total
MC 101	Organisational Behaviour	80	20	100
MC 102	Business Environment	80	20	100
MC 103	Managerial Economics	80	20	100
MC 104	Company law	80	20	100
MC 105	Accounting for Managerial Decisions	80	20	100
MC 106	Marketing Management	80	20	100

M. COM. 2nd SEMESTER

Course Code	Course Title	External	Internal	Total
MC 201	Human Resource Management	80	20	100
MC 202	International Business Environment	80	20	100
MC 203	Strategic Marketing	80	20	100
MC 204	Financial Management and Policy	80	20	100
MC 205	Corporate Accounting	80	20	100
MC 206	Business Statistics	80	20	100
MC 207	Viva-Voce cum Case Study			50

M. COM. 3rd and 4th SEMESTER

In M.Com 3rd and 4th Semester, a student will take six papers in all comprising of one compulsory paper and five optional papers in the following manner:

- (i) Paper MC 301 and Paper MC 401 are compulsory.
- (ii) The student will choose at least one paper (up to maximum three papers) of each Specialization: A, B and C as below:
 - A) Finance and Taxation
 - B) Marketing
 - C) HRM and General Management
- (iii) Each of the specialization comprises of two mutually exclusive Optional Groups (I & II) and the student has to choose only one Optional Group.
- (iv) If the student choose more than one paper from same Specialization, it must be from within the three papers of the same Optional Group already chosen at (ii) above.
- (v) In 4th semester, in addition to above six papers, MC-420 Viva Voce cum Case Study is a Compulsory paper.

M. COM 3rd SEMESTER

Course Code	Course Title	External	Internal	Total
MC 301	Computer Applications in Business (Th.+ Pr.)	50+30	20	100
	Specialization A: Finance and Taxation			
	Optional Group I			
MC 302	Advanced Financial Management	80	20	100
MC 303	Security Analysis and Investment Management	80	20	100
MC 304	Financial Institution and Markets	80	20	100
	Optional Group II			
MC 305	Fund Management in Banking and Insurance Companies	80	20	100
MC 306	Merchant Banking and Financial Services	80	20	100
MC 307	Advanced Tax Laws and Practice	80	20	100
	Specialization B: Marketing			
	Optional Group I			
MC 308	Marketing Research	80	20	100
MC 309	Advertising Management	80	20	100
MC 310	Applications of Statistical Methods in Business	80	20	100
	Optional Group II			
MC 311	International Marketing			
MC 312	Foreign Trade Policy and Procedures	80	20	100
MC 313	Retail Management	80	20	100
	Specialization C: HRM & General Management			
	Optional Group I			
MC 314	Entrepreneurship Development	80	20	100
MC 315	Business Ethics & Social Responsibility	80	20	100
MC 316	Human Resource Development	80	20	100
	Optional Group II			
MC 317	Management of Industrial Relations	80	20	100
MC 318	Cross-Cultural and Global Human Resource Management	80	20	100
MC 319	Compensation Management	80	20	100

M. COM. 4th SEMESTER

Course Code	Course Title	External	Internal	Total
MC 401	IT & E-Commerce	80	20	100
	Specialization A: Finance and Taxation			
	Optional Group I			
MC 402	Corporate Tax Planning and Management	80	20	100
MC 403	Project Planning and Control	80	20	100
MC 404	International Financial Reporting Standard	80	20	100
	Optional Group II			
MC 405	Portfolio Management	80	20	100
MC 406	Multinational Financial Management	80	20	100
MC 407	Stock Market Operations	80	20	100
	Specialization B: Marketing			
	Optional Group I			
MC 408	Sales Management	80	20	100
MC 409	Services Marketing	80	20	100
MC 410	Supply Chain Management	80	20	100
	Optional Group II			
MC 411	Consumer Behaviour			
MC 412	Rural Marketing	80	20	100
MC 413	International Economics	80	20	100

Specialization C: HRM & General Management				
Optional Group I				
MC 414	Corporate Governance	80	20	100
MC 415	International Human Resource Management	80	20	100
MC 416	Event Management	80	20	100
Optional Group II				
MC 417	Organizational Change and Intervention Strategies	80	20	100
MC 418	Strategic Human Resource Management	80	20	100
MC 419	Corporate Level & Centre Level Strategies	80	20	100
MC 420	Viva Voce Cum Case Study			50

General Rules For Admission

1. Application on the prescribed form, appended to the prospectus, should be submitted to the college. Prospectus can be obtained from the college counter. The Candidate should fill the form carefully. The candidates will be responsible himself/herself for rejection of the admission form if he/she does not give correct and complete information.
2. **The completed form must accompany the following documents in case of First admission:**
 - i. Three attested copies of the certificate of the last examination passed.
 - ii. Attested copy of the Matriculation Certificate for date of birth.
 - iii. Two Passport size Photographs affixed at specified places in the admission form.
 - iv. Original Character Certificate from the head of the institution last attended.
 - v. Attested copy of proof if applying under reserved category seat.
 - vi. Attested copy of BPL Card (If any)
 - vii. It is mandatory for all students/parents to submit anti ragging related affidavits.
 - viii. Affidavit for Gap period (if any) attested by Notary Public.
 - ix. Photocopy of ration card.
 - x. Photo copy of Voter ID Card if any.
3. **Students belonging to SC/ST/BC should submit the following documents also:**
 - (i) A caste certificate from revenue officer also showing annual family income
4. **Old students of this college should submit the following documents also:**
 - (i) An attested copy of the detailed marks card of the last examination passed.
 - (ii) The reserved category students are required to submit the certificate for their claim.
 - (iii) It is mandatory for all students/parents to submit anti-ragging related affidavits.
5. **The candidates from other Universities/Boards should submit the following documents also:**
 - i. Inter - University/Board migration certificate
 - ii. Original DMC of passed examination
 - iii. English as one of the subject in the last examination passed
6. **All the applicants are required to produce these documents in original at the time of admission.**
7. Admission of students from other University/Board will be provisional and subject to confirmation of their eligibility by Kurukshetra.
8. All admissions made to the college are provisional and subject to the approval of Kurukshetra University, Kurukshetra. The college is not responsible if the University does not approve of the admission of a candidate due to any reason such as making incorrect or incomplete statements, concealing necessary information or submitting false or incorrect documents etc. All students will be admitted by the College/Department provisionally at their own risk and responsibility after obtaining undertaking in writing from the students.
9. If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes or from the date of admission, his/her admission shall be

cancelled.

10. The seats are limited in courses/classes/subjects. The admission is based strictly on merit.

11. The college is authorised to cancel the admission of any candidate without giving any reason.

12. The college reserves the right of not starting any course/subject if the number of students falls below 20.

13. Permission for joining late shall not be accepted as a justification for condoning deficiency in lectures. Provided that in case of a candidate who is allowed late admission as a result of any change in the Rules/Admission Policy made by the University, the lectures shall be counted from the date of admission.

14. Candidate(s) placed under compartment in one subject only can be admitted provisionally to part I of B.A./B.Com./B.C.A.etc. at his/her own responsibility subject to passing their compartmental subject before commencement of examination of 1st Semester of the year as per provision of rules.

15. The college will make provisional admission of students (Already registered with this University) in promotional classes of B.A./B.Com./B.C.A./B.Sc. etc. On declaration, if a student fails, his/her provisional admission shall stand cancelled.

16. No student from outside/other college/Departments may be granted admission to promotional classes of B.A./B.Sc./B.Com. and M.A./M.Com. etc.

17. A candidate whose result of an examination is declared late by University/Board of School Education, Haryana, Bhiwani for no fault of the candidate, if he/she is otherwise eligible and is covered under the admission policy, will be allowed to seek admission within 15 working days from the date of dispatch of result card, without late fees, subject to availability of seat and on merit.

18. No admission shall be allowed after 15th September of the year. The lectures/attendance of such students will be counted from the date of admission.

19. No student is allowed promotion to the next higher class without registration number.

20. If a student remains absent from the class for 14 days or more in a month his name will be struck off from the rolls and his/her parents will also be informed.

21. Candidate having compartment/re-appear in B.A./B.Sc./B.Com./BCA etc. shall not be allowed admission in Post-Graduate courses.

22. The selected candidates are required to deposit the college dues at the time of admission, failing which their admission will stand automatically cancelled.

23. A regular student of the college having once failed in the examination will not be readmitted as a regular student.

24. Students of Post-Graduate Courses including LL.B.3 year, LL.M. and professional courses who are deficient in clearing 50% papers of their previous class(s) may be allowed to join the next higher class with an additional fee of Rs.500/- per deficient paper payable to the University.

25. 10+2 level Examination of various State/Boards of Education recognized by the Kurukshetra University, Kurukshetra for the purpose of Higher Education, listed in the Book of Equivalence” be treated as recognized HAVING PASSED WITH FIVE SUBJECTS INCLUDING SUBJECT OF ENGLISH.

26. Admission in 3rd & 5th semester in all U.G. & P.G. Courses will be given to our own students who have appeared in 2nd & 4th semester exams of K.U. Kurukshetra. No student from outside/other College/Departments may be granted admission to promotional classes of B.A./B.Sc./B.Com. and M.A./M.Com etc.

27. No student be allowed promotion to the next higher class without Registration Number.
28. Condition for SC/ST will be minimum pass marks in the qualifying examinations for admission to various courses.
29. Particulars of the candidate i.e. Name, Father's Name, Mother's Name should strictly be the same as mentioned on the qualifying examinations.
30. Students taking admission to 1st Semester/ First year of B.A. /B.Com. /B.Sc. courses in the session 2014-15 and onwards shall not be promoted to 5th Semester class of B.A. /B.Com. /B.Sc. courses unless they pass all the papers of 1st Semester of these courses.

Information Pertaining to Academics

Rules for changing Faculty/Subject

1. There will be no permission to change subject/faculty without the permission of Principal.
2. To change subject/faculty, the prescribed application form should be submitted in the office on or before 31st August.

Migration Rules

1. No inter-college Migration shall be allowed by the University unless the student has been registered in this University.
2. No Inter-Varsity or Inter College Migration shall be considered during the 1st year of any course or in the Course having one year duration.
3. Inter-college migration shall not be allowed from affiliated/maintained Colleges to the University Teaching Department or vice-versa.

Leave Rules & Absentee Fine

1. Students should apply for leave on the leave application form available in the college.
2. Prior sanction for leave must be taken from the Principal.
3. Application for sick leave for more than four days will have to be supported by a Medical Certificate.
4. Absentees fine without leave is Rs. 2/-per period and Rs. 5/- for the whole day.
5. Leave on medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the special Test.
6. If a student remains absent from the class for 14 days or more in a month his/her name will be struck off from the college rolls and he/she will have to seek re-admission.

Identity Card

An Identity Card is an important document and should be carried at all times in college as it identifies a student as a member of the college community. It can be checked at any time by any member of the staff. In case a student loses his card or needs to replace the damaged card ,a duplicate ID card can be issued on payment of additional fee of Rs.50/-.

Internal Assessment

There shall be 20% marks earmarked for internal Assessment in each theory paper of all semesters to be awarded by the class teachers calculated/based upon student's performance in college tests/assignments and attendance in each subject according to the following criteria:

Semester I to Semester VI (Under-graduate Courses)

Internal assessment of 20% marks will be based on the following criteria:

1. Two Handwritten Assignments: 50%
(1st Assignment after one month & 2nd Assignment after two months)
2. One Class Test: 25% (one period duration)
3. Attendance: 25%

Semester I to Semester IV (Post-graduate Courses)

- (1) One test/Seminar for each paper: 50%
- (2) One Class test (one period duration): 25%
- (3) Attendance : 25%

Marks for Attendance will be given as under:

- a) 91% onwards: 5 marks
- b) 81% to 90%: 4 marks
- c) 75% to 80%: 3 marks
- d) 70% to 75%: 2 marks*
- e) 65% to 70%: 1mark*

I .

***For students engaged in co-curricular activities of the college only/authenticated medical grounds approved by the Principal.**

Odd Semester (I, III, V)

- 1st Assignment: Last week of August
- 2nd Assignment: Last week of September
- Class Test: Last week of October

Even Semester (II, IV, VI)

- 1st Assignment: 2nd week of February
- 2nd Assignment: 1st week of March
- Class Test: 2nd week of April

Conditions for Appearing in University Examination

Only such students will be permitted to appear in University Examination who fulfill the conditions specified under Special Regulations as follows:-

- a) **Class Test:** - A student shall not be eligible to appear in the University Examination unless he/she appears and passes the class tests.
- b) **Two Assignments:** - Students are required to submit two assignments in each semester in addition to Class Tests.
- c) **75% Attendance:** - A student shall not be eligible to appear in the University Examination unless he/she has attended at least 75% of lectures delivered to his/her class in each of the subjects.

Voter ID card

Students who have attained 18 years of age as on 01.01.2014 should fill the form obtainable from the office and attach the required documents and submit the same in the office for Voter ID Card.

Code of Conduct

1. Students are required to maintain discipline in and outside the class rooms/college campus.
2. Students must be punctual and regular in the classes.
3. Parents are requested to remain in touch with the faculty members to keep track of their ward's performance/conduct.
4. Carrying mobile phone is not allowed in the college. Any student found with a mobile in the college campus will be fined Rs. 1000/- and his/her mobile phone will be confiscated.
5. Smoking, drinking and playing cards on the college campus is strictly prohibited.
6. Students must make it a point to read the Notice Board daily. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non compliance.
7. Students violating rules and resorting to in discipline are liable to be punished in the form of heavy fine, withdrawal of concession or stipends and even expulsion from the college in extreme cases.

8. Students must park their vehicles at the cycle/scooter stand. Plying of vehicles on the college campus is not allowed.
9. It is imperative that students be well behaved and respectful towards teachers, other students especially girls.
10. Fee of any kind once paid will not be refundable.
11. Students should not bring or invite any outsiders in the college premises.

SPECIAL ACTIVITIES AND PROGRAMMES

National Service Scheme

The college has two units of NSS organises various community oriented programmes to create awareness among N.S.S. Volunteers about social educational & environmental issues.

National Cadet Corps

The aim of the unit is to develop Character, Comradeship, Discipline, Leadership, Secular outlook, Spirit of Adventure, and ideals of selfless service amongst the youth of the college. The cadets are given rigorous training.

Cultural Activities

To enhance the personality of the students, the college conducts a number of cultural activities so that the students may get a chance to show the outer world their inner talent. There are a number of activities that take place during the college cultural session.

Sports Activities

The students of this college earned the distinctions at the University and State Competitions in sports. Sports council has been formed to develop all the aspects of personality i.e. physical, mental, social, emotional, cultural and intellectual leading to all-round and balanced development of the students through physical activities. It also promotes the best type of team spirit amongst the students.

Women Development Cell

The college Women Cell is committed to women emancipation and development. It has the special forum where issues related to women, their rights and health are discussed with students.

Red Ribbon Cell

This club conducts programs for AIDS awareness amongst students and society. The club is also dedicated to change the social attitude towards HIV Positive and also train student volunteers to take care of HIV patients so that they can lead a normal life.

Career Guidance Cell

The Career Guidance cell focuses on widening the job prospects for those students who want to launch themselves in a career and to sharpen the knowledge about the courses available for those who want to pursue higher studies. The career guidance cell of the college provides necessary guidance and information to the students in shaping the future career

College Magazine

The College magazine '**Suveer**' is run by an Editorial Board consisting of members of the staff and students who have some flair for writing. It gives an opportunity for self expression to the students in Hindi, Punjabi and English.

Alumni

The college has an Alumni Association which aims at the regular interaction with the Alumni who are well placed in different walks of life. The Association seeks to forge a bridge between past and the present so as to pave a way for future.

Legal Literacy Cell

With a view to spread awareness among the students about the legal rights and social problems, College has constituted Legal Literacy Cell. The cell collects legal literacy material on social problems like domestic violence, human rights, right of the disabled, drug de-addiction, hygiene and general awareness, dowry, fundamental duties, right of the destitute women and children, female feticide and HIV/AIDS.

Anti-Ragging Cell

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include the shape of (i) withholding scholarship or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent. The following will be termed as the act of ragging:

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, including in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student. For effective implementation of anti-ragging measures, college has constituted Anti-Ragging Cell.

Sexual Harassment Cell

The college has set up a Sexual Harassment Cell to deal with the issues related to eve-teasing, sexual assault, abuse or molestation reported by the students and the women employees of the college. The cell aims at upholding the dignity of women and facilitates a gender-sensitive and congenial environment for women.

LIBRARY

A fully computerized library with internet facility is the star feature of the college. It comprises a spacious reading hall which can accommodate about 150 students. The library subscribes to 8 newspapers, national and regional, in addition to 22 weekly and fortnightly magazines of repute. We have a rich collection of more than 25,000 books on the courses offered by the College/University which is being updated on regular intervals.

Library Rules:

1. Silence shall be observed strictly in the Library.
2. All the students shall produce their identity card at the entrance.
3. Before entering in to the library students should switch off the cell phones.
4. Students can obtain two books for a period of 14 days at a time.
5. In case of default in the return of books, **Rs.1/- per day per book** will be levied as overdue charges.
6. In the event of any book being lost, it shall be replaced by another copy by the concerned.
7. Tearing of sheets from books and newspapers is strictly prohibited and is punishable.
8. Final year students should return all the books on completion of the course and obtain "No Dues Certificate".

FEE CONCESSION AND SCHOLARSHIPS

The facility of fee concession is given to needy but brilliant and meritorious students. Students are required to submit application on the prescribed form. Then, they have to appear for a personal interview at a specified date and time. In addition, there are many Government and Non-Government Scholarships available in College. Scholarship by Haryana Govt. for the students belonging to Scheduled Castes, Backward Castes and Scheduled Tribes are also available. Students belonging to low income groups, Children of ex-servicemen, teachers and freedom-fighters and handicapped students are given scholarships and fee concession according to the rules.

RULES

1. Students belonging to Scheduled Castes, Backward Castes and Scheduled Tribes have to submit a proof of their parent's income. Students are advised to see the notice board for information from time to time.
2. For Scheduled Caste students, if their parents Annual Income are upto Rs.1, 00,000, then they are eligible for Scholarship. For the Backward Class Students, this limit is Rs. 44,500.
3. Proof of income certified by D.D.O. has to be submitted by Government Employees. Private Employees have to submit a proof of income certificate by S.D.M.

4. Students with compartments in the previous exams are not eligible for this scholarship. They can become eligible only after clearing their compartment.
5. National and State Merit Scholarships are also available to eligible and meritorious students as per the conditions laid down by the Central / State Governments from time to time.

ANNUAL DONORS

1. Sardar Ujjal Singh Bajwa r/o Sarawan has donated Rs. 2100/- for giving scholarships to four meritorious and poor students in the memory of his father Late Sardar Kripal Singh Bajwa.
2. Family of Late Sh. Ram Avtar Ghai r/o Sadhaura has donated Rs. 2100/- for giving scholarships to meritorious and poor students in his sacred memory.
3. Sh. Harender Sharma (Tent House) r/o Sadhaura has donated Rs. 1000/- for giving scholarships to two meritorious and poor students of this college.
4. Smt. K. Relan has donated two scholarships of Rs. 500/- each in the memory of her husband Late Sh. B. R. Relan, ex- principal of this college.
5. Prof. Jasmer Singh ex-professor of our college has donated Rs. 1100/- for giving scholarships to two meritorious and poor students in the memory of his father Late Ch. Phool Singh of village Kalampura (Karnal).

6. Dr. Paramjit Singh Pahwa of our college has donated Rs. 1000/- for giving scholarships to two meritorious and poor students in the memory of his father Late Sh. Harbans Singh Pahwa.
7. Sh. Sooraj Parkash Oberoi r/o Sadhaura has donated Rs. 2200/- for giving scholarships to two meritorious and poor students of our college in the memory of his father Late Sh. Gopi Shah Oberoi.
8. Sh. Anil Kumar Aggarwal r/o Sadhaura has donated Rs. 500/- for giving scholarship to one meritorious and poor student of our college in the memory of his father Late Sh. Shanti Swaroop Aggarwal.
9. Dr. Yog Raj Verma (Verma Hospital) r/o Sadhaura has donated Rs. 500/- for giving scholarship to one meritorious and poor student of our college.
10. Sh. Adesh Kumar Jain, Chairman, D.A.V. Institutions Sadhaura has donated Rs. 2100/- in the memory of his father Late Sh. Shanti Parshad Jain for giving scholarships to meritorious and poor student of our college.
11. Sh. Anil Kumar Sandhu r/o Saidupur has donated Rs. 5100/- for giving scholarships to meritorious and poor students of our college in the memory of his father Late Sh. Jagir Singh Sandhu.
12. Sh. Karam Singh, Principal, Hindu A. S. Sr. Sec. School. Sadhaura has donated Rs. 2100/- for giving scholarships to meritorious and poor student of our in the memory of his mother Late Smt. Kesri Devi.
13. Sh. Manish Gupta (Pinku) r/o Sadhaura has donated Rs. 2100/- for meritorious and poor students of our college in the memory of his father late Sh. Kailash Chand Aggarwal.
14. Sh. H. K. Kataria ex-Professor of this college has donated Rs. 1100/- for meritorious and poor students of our college in the memory of

Class----- Roll No. ----- Receipt No. ----- Amount Rs. ----- Dated-----

D. A. V. COLLEGE, SADHAURA (Yamunanagar)

A Multi-faculty Post-Graduate Co-educational Institution

Application Form for Provisional Admission: 2016-2017

Note: Fill in all the required detail in block letters.

For Form Checking Committee only	% age of Marks in qualifying Exam.		Signature
	Weightage (if any)	(i)	
		(i i)	
	T o t a l		

Paste your
passport size
photograph

1. FACULTY: Arts/Commerce/BCA/B.Sc./PGDCA _____

2. Class to which admission is sought _____

3. Subject you wish to take up (Block Letters) (Consult Prospectus)

1	2	3	4	5
6	7	8	9	10

4. Name (as in Qualifying Examination)

5. Date of Birth (as in Matriculation Certificate)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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6. (i) Religion : _____ (ii) Caste : _____

(iii) Category (Attach Certificate): SC ST BC (A) BC (B) General

(iv) Other Reservation: Phy. Challenged Ex-Serv. Freedom Fighter

(v) BPL Card Holder: (Attach Photocopy):

(vii) Voter Card: Yes/No (If not, then fill the application form given with Prospectus) _____

7. (i) Father's Name Sh. (as given in Qualifying Examination)

(ii) Mother's Name Smt. (as given in Qualifying Examination)

8. Occupation of Father _____ 9. Occupation of Mother _____

9. Permanent Address: H.No. _____ Street/Mohalla _____

City/Village _____ P.O. _____

District _____ State _____ PIN _____

Telephone No. (with STD Code) _____

Father's Mobile No. _____ Student's Mobile No. _____

10. Correspondence Address: (Attach Photocopy of ration Card) H.No. _____ Street/Mohalla _____

City/Village _____ P.O. _____

District _____ State _____ PIN _____

12. Kurukshetra University Registration Number (if any): _____

13. If previously a student of this college? Class _____ Roll No. _____ Year _____

14. Previous academic record (Full details from 10+2 onwards)

e x a m i n a t i o n	Year	University/Board	Roll No.	Passed/Failed/Comp.	Division	Marks/Obtd.	%age	Subjects	Name of Last Instit
Passed									
M a t r i c u l a t i o n									
1 0 + 2									
B A / B . C o m . / B.C.A./B. Sc. Part-I	I Sem.								
	II Sem.								
B . A . / B . C o m . / B.C.A./B. Sc. Part-II	III Sem.								
	IV Sem.								
B . A . / B . C o m . /	V Sem.								

B.C.A./B. Sc. Part-III	VI Sem.									
M . A . / M . C o m . Part-I	I Sem.									
	II Sem.									

15. Have you passed in English in class XII exams? Yes/No. -----

16. Mention gap years, if any. (Furnish affidavit explaining gap)-----

17. Annual income from all sources (Attach Certificate) Rs. -----

18. Have you ever been punished for misbehaviour or for using unfair means by any Board / Uni. If yes, give details: -

-

19. Are you migrating from another college / University? If yes, give details. -----

20. Will you avail Haryana Roadways Bus Pass to attend the college? If so, state from which place: -----

21. Do you bring Cycle/Motor Cycle/ Scooter in the College? -----

22. Do you want college Bus Service facility, state yes/No (For Girls Only): -----

23. Did you distinguish in any game/ extracurricular activity? If yes, give details (Attach Proof) -----

DECLARATION BY THE CANDIDATE

I, solemnly declare that information furnished by me in the admission form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the college and also of the university. I am taking admission in the college provisionally at my risk and responsibility subject to confirmation of my admission by the university. If, at any stage, I am declared ineligible and my admission is cancelled by the university ab-initio. I will abide by the orders of the university and forego every right to claim for it.

DATE-----

FULL SIGNATURE OF CANDIDATE-----

Name -----

DECLARATION BY COMPARTMENTAL CANDIDATE

I am placed under compartment in one subject in 10+2 examination. I am taking admission provisionally at my own risk and responsibility in Part -1 of B.A. / B.Com. / B.C.A. / B.Sc. subject to passing the compartmental subject before commencement of the examination of 1st semester of the year.

DATE-----

SIGNATURE OF CANDIDATE-----

DECLARATION BY PROMOTIONAL CLASSES CANDIDATE

I am taking admission in the college provisionally in the promotional classes of B.A. / B.Com. / B.C.A. / B.Sc. etc. If I fail, my admission shall stand cancelled ab-initio.

DATE-----

SIGNATURE OF CANDIDATE-----

Checked & found correct

The particulars given in this form have been checked and found correct and admission is allowed on the basis of merit/reservation policy of K.U. Kurukshetra.

Member, Admission Committee

Prof. In-charge Admission

Principal

SELF DECLARATION BY THE STUDENT

1. I, _____(full name of student with admission/registration/enrollment number) S/o/D/o Mr./Mrs. _____, having been admitted to _____ (name of the institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.

2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:

(a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2014

Signature of the Student

Name:

Class

Roll No.

SELF DECLARATION BY PARENT/GUARDIAN

1. I, Mr./Mrs. _____ (full name of parent/guardian)

father/mother/guardian of _____, (full name of student with University Roll Number), having been admitted to _____ (name of the institution) have carefully read “ THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.

2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.

(b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2013

Signature of the Parent/Guardian

Name: _____

Address: _____

Telephone/Mobile No. _____

Email ID _____

Fees Schedule 2016-2017

A) University Charges Details

Sr. no.		Amount (Rs.)
1.	Registration Fee for Non-Regd.	300-00
2.	Sports Fee	120-00
3.	Youth Welfare Fee	100-00
4.	Holiday Home Fee	10-00
5.	University Continuation Fee	100-00
6.	Migration Fee	100-00
7.	Eligibility Fee	80-00
8.	University Exam (Each Semester)	430-00
9.	Radha Krishan	70-00
10.	Alumni Fee	100-00

B) College Fund

1.	Admission Fee	25-00
2.	Magazine Fee	100-00
3.	Health	50-00
4.	Student Aid Fee	20-00
5.	House Examination Fee	100-00
6.	Identity Card	50-00
7.	Building Fund	250-00
8.	Dilapidation Fee	70-00
9.	Correspondence Fee	40-00
10.	NCC Fund	9-00
11.	Council Fund	5-00
12.	Functions Special	200-00
13.	Dev. Fund	150-00
14.	Educational Tour	40-00
15.	Red Cross	24-00+60-00

16.	Subjects Society & Association Fund	20-00
17	Internet Access	20-00
18	Library Fee	84-00
19	Book Bank Fee	50-00
20	Women Cell	24-00
21	B.Com. I Practical Fee	50-00
22	N.S.S.	20-00
23	Career & Guidance	120-00
24	Insurance	15-00
25	Cycle & Scooter Parking Fee	300-00
26	Audio Visual Aid	25-00
27	Security Deposit	200-00
28	Generator	200-00
29	Cancer Fund	05-00
30	Environment Studies Fee	600-00
31	Computer Fee for B.A. I Students only	100-00
32	Arya Samaj Fund	10-00
33	Electricity Fund	500-00

Note: Eligibility fee will also be charged from those students who have been placed in compartment in 12th by Haryana Board of School Education.

C) Monthly Charges

1.	Tuition Fees (only for boys)	40.00
2.	Commerce Fees (Only for Commerce Students)	25.00
3.	Amalgamated fund	45.00

Fee Structure for Self-financing courses

Sr. No.	Class	Admission Fee	Monthly Charges
1.	B.Sc. Non-Medical	Rs. 5000	Rs.300
3.	BCA-II & III	Rs. 9500 (Yearly)	
4.	B.Com. (Vocational)	Rs. 8360 (Yearly)	
5.	M.A.(English)	Rs. 6000	Rs.300
6.	M.Com.	Rs. 6000	Rs.300

Note: Candidates are required to contact Fee Clerk for details.